

AIHC-SBS STUDENT GRIEVANCE FORM

Students who wish to file a grievance must complete and submit this form to the Administration Office. This form is not to be used frivolously but with special consideration. Thank you.

Student ID:

Name

First Name:

Last Name:

Phone number:

Email:

What is the complaint?

What various actions have been taken to resolve this complaint?

List all details (names, dates, places, conversations, etc.) in regards to this complaint.

What resolution are you seeking for this issue(s)?

Signature: _____ Date _____