

Trustee Board Meeting
Monday, April 27, 2020
6:30 p.m.

The Trustee Board of AIHC School of Biblical Studies' scheduled online meeting was held on Monday, April 27, 2020 via Zoom. Mr. Greg Thomas, Chairman, convened the meeting at 6:45 p.m.

Members Present:	Staff Present
Mr. Greg Thomas, Chairman	Mr. Freddie L. Thomas, Chancellor
Mr. Fred Thomas	Dr. Ingrid A. Thomas, Dean
Dr. Jarita Mitchell	
Mrs. Doris Lacy	
Ms. Shervelle Thomas	
Ms. Lynn Edwards	

Agenda:

- I. Prayer & Scripture
- II. Greetings Chairman G. Thomas
- III. Purpose of the Trustee Board/Meeting Dean I. Thomas
- IV. Recap of Last meeting on Thursday, Jan. 23, 2020
- V. Review of Policies
 - A. Course Catalog: College catalog is a college publication
describing academic programs, student services, general regulations, requirements and procedures. The publication describes all classes offered by the institution.
 - B. Student Handbook: Our expectations and the policies and procedures
 - C. Code of Student Right and Responsibilities: *The Code of Student Rights and Responsibilities* outlines the rights of students and many of the standards of conduct (responsibilities) and expected and values honored by this school's community.
- VI. New Trustee Board Member: Lynn Edwards

- VII. Update on GED program and MCUTS at Union University
- VIII. Update on Background Check and Sexual Harassment Training
- IX. New School Partnership: Mid-South Christian College
- X. New Initiatives
 - A. Extended Certificate Program
 - 1. Length of the Program
 - a. More class time and more hands-on experience (a better well-rounded education)
 - b. Add component (Practical Ministry in Action Part 2)/Continue Education
 - 2. New Enrollment (August 2020)
- XI. Final Remarks and Benediction Chancellor F. Thomas

Summary: A general overview of the policies in each binding document of AIHC-SBS (course catalog, student handbook, and code of conduct) was conducted during the meeting. There were no objections to the policies implemented, and no further revisions needed at this time.

There was an official welcome of our new trustee board member, Lynn Edwards, during our meeting. All members were in favor of Ms. Edwards serving on board. She meets all the qualifications that will make her an asset to our board.

Due to the COVID-19, no further decisions have been made regarding a GED program at AIHC-SBS and possibly contacting MCUTS @ Union University.

However, AIHC-SBS has worked to develop other partnerships with other accredited institutions, such as Mid-South Christian College. The staff of AIHC-SBS has been in constant communication with the dean of Mid-South Christian College to discuss a possible partnership with their institution. A proposal developed by the dean of AIHC-SBS was submitted to the dean's office of MSCC on Friday, April 10, 2020 for evaluation, review, and consideration. The proposal was also presented during MSCC faculty meeting on Saturday, April 11, 2020. We received notification of the school's approval of a partnership between MSCC and AIHC-SBS later that evening from Dean Griffin of MSCC. A subsequent articulation agreement will be presented to the staff of AIHC-SBS later.

The members were informed of AIHC-SBS background check service from DATA Facts, Inc. They approved of the service provided from DATA Facts, Inc.

All members were in favor of the two continuing education courses under the practical ministry in action part 2 component. The courses are Altar Workers' Guild and Religious Ceremonies.

All members were in favor of AIHC-SBS deciding to enroll students at any time during the school year, which includes August 2020, with the understanding that students must agree to complete all the terms to receive their certificate.