

**Trustee Board Meeting
Monday, December 19, 2022**

The Trustee Board of AIHC School of Biblical Studies scheduled Zoom meeting was held Monday, December 19, 2022. The meeting convened at 7:00 p.m.

Members Present:	Staff Present	Members Absent
Greg Thomas, Chairman	Freddie Thomas, Sr., Chancellor	Lynn Edwards (Secretary)
Freddie L. Thomas, Jr.	Dr. Ingrid A. Thomas, Dean	Antonio Lawson
Doris Lacy		
Dr. Jarita Mitchell		
Esq. Jacinta Hall		
Shervelle Thomas		

Prayer & Scripture

Chairman Greg Thomas gave opening remarks and informed the board of Secretary Lynn Edwards' absence.

The agenda was provided by Dean Thomas and included updates on the status of AIHC-SBS.

Agenda

I. Disability Policy

The final amendments and approval of the disability policy occurred during our last meeting on August 1, 2022. Dean Thomas reiterated its purpose and need for implementation. She also stated that the accommodation procedures included in the policy were now posted on the website as a service offered to individuals with disabilities. There was a brief discussion of how the American Disability Act page on the site is presented and the importance of the site maintaining a level of inclusivity. To further confirm the importance of conveying a degree of inclusiveness while offering this service, there was a consensus among the board members.

II. Reauthorization

Dean Thomas introduced the new rules adopted by the state legislation that affect and change how regular authorized institutions submit their yearly application for reauthorization. Based on the new rules, AIHC-SBS was only required to submit a certificate of compliance that detailed the standards our school must comply with for reauthorization. In addition to a certificate of compliance, the school was required to submit other supporting documents such as student level statistical data. The student level statistical data contained percentages of withdrawals, completion, and enrollment rates during a period of time that can be found on THEC's website.

III. Tuition Change

The board approved the school's tuition increase from \$500.00 per year to \$1,000.00 per year. After approval, Dean Thomas submitted a program request change form to

THEC. The officials of THEC re-evaluated our certificate program and approved the tuition increase. The tuition increase will take effect the 2023 school year.

IV. Clinical Practicum

AIHC sought the aid of the school officials of AIHC-SBS to develop a clinical practicum to provide further training to those individuals receiving license as an ordained minister or evangelist missionary. As the governing body of AIHC-SBS, the board members were informed of the potential project and constantly informed of its development. The pilot study conducted to examine the utility of the clinical practicum was a precursor to its implementation. The study concluded in October of 2022, and the presentation on the results of the study was scheduled for January of 2023. This special meeting will consist of the executive board of AIHC and will receive a vote from its members. The trustee board members were also invited to attend the meeting.

V. Remarks by Chairman Greg Thomas

No special announcements or remarks delivered by Chairman Thomas

VI. Final Remarks by Chancellor Thomas

Chancellor Thomas encouraged the members to attend the special meeting with the AIHC's executive board.

The board meeting lasted approximately 60 minutes. There were no voting procedures. The meeting consisted of information sharing that included updates regarding AIHC-SBS.