

Trustee Board Meeting

Monday, March 8, 2021

The Trustee Board of AIHC School of Biblical Studies' scheduled online meeting was held on Monday, March 8, 2021 via Zoom. Chairman Greg Thomas convened the meeting at 7:00 p.m.

Members Present:	Staff Present	Members Absent
Mr. Greg Thomas, Chairman	Mr. Freddie Thomas, Chancellor	Freddie L. Thomas, Jr.
Dr. Jarita Mitchell	Dr. Ingrid A. Thomas, Dean	
Mrs. Doris Lacy		
Ms. Lynn Edwards		
Shervelle Thomas		
Esq. Jacinta Hall		

Agenda

- I. Introduction
 - A. Rev. Sidney Woods, President of Alumni Support Team
 - B. Connie Lopez, Advisor to the Dean

- II. Learning Management System (Moodle)
 - A. Purpose
 - B. Contract (Moodle.org)
 - C. Benefits to our AIHC-SBS Students
 - D. Vote of Approval from Trustee Board Members

- III. Tennessee Authorization by Tennessee Higher Education Commission
 - A. Purpose
 - B. Who qualifies for authorization?
 - C. Benefits of authorization
 - D. Steps we've taken toward receiving authorization
 1. Purchased a Surety Bond
 2. Will Attend three required meetings by THEC (1st meeting Tuesday, March 23)
 3. Reviewing THEC Manual on the authorization process
 4. Will Submit an Initial Authorization Application by Friday, April 9
 - E. Vote of Approval from Trustee Board Members

- IV. Proposed Disability Policy
 - A. Initial Vote of Approval from Trustee Board Members
 - B. Special Board Meeting on Monday, April 26 at 7:00 p.m. to review and discuss details of the policy and procedures before final approval

- V. Remarks & Benediction

Summary: The trustee board convene via Zoom on Monday, March 8 at 7:00 p.m. The meeting was designed to update members on school new initiatives, approval of those initiatives/developments and the introduction of new support staff for AIHC-SBS.

Introduction of support staff consisted of President Sidney Woods, Alumni Support Team and Mrs. Connie Lopez, Advisor to Dean. President Woods was not able to attend due to a prior commitment. Mrs. Connie R. Lopez attended the meeting. She was introduced to the board as well as given a summation of duties as the advisor to the dean. Mrs. Lopez gladly accepted the position of the advisor to the dean as express her gratitude for the opportunity to work and support the school.

Dean Thomas conducted the remaining of the meeting introducing the new initiatives and developments for the growth of the school.

- A. Introduction of a learning management system implemented to promote the use of online learning for the students. They were also informed of the type of LMS chosen, Moodle and the setup cost, contract, and how it will benefit the students.
- B. Informed the board about the THEC authorization and the process
- C. We discussed the implementation of a disability policy and details for creating the policy. We also scheduled a follow-up meeting to review and discuss the policy and procedures before final approval. The follow-up meeting was scheduled Monday, April 26 at 7:00 p.m.