

**Trustee Board Meeting
Monday, February 27, 2023**

The Trustee Board of AIHC School of Biblical Studies scheduled Zoom meeting was held Monday, February 27, 2023. The meeting convened at 7:00 p.m.

Members Present:	Staff Present	Members Absent
Greg Thomas, Chairman	Freddie Thomas, Sr., Chancellor	
Freddie L. Thomas, Jr.	Dr. Ingrid A. Thomas, Dean	
Doris Lacy		
Dr. Jarita Mitchell		
Esq. Jacinta Hall		
Shervelle Thomas		
Lynn Edwards (Secretary)		
Antonio Lawson		

Prayer (Freddie Thomas, Jr) & Scripture (Chairman Greg Thomas)

Opening Remarks | Appreciation – Chancellor Freddie Thomas, Sr. appreciates the Board’s service in this capacity.

The agenda was provided by Dean Thomas and the 2022 goals for AIHC-SBS were included; these three goals were approved: 1) Disability Act 2) Tuition Increase 3) Clinical Practicum. Also, the Reauthorization process was mentioned.

Agenda

I. Presentation of 2023 Goals for AIHC-SBC

a. Non-Profit (501c3 status) – to establish itself as an independent entity, receive accreditation, position itself to receive funding (from outside donors), today, the pastors and the alumni fund & support AIHC.

b. Guest Speaker, Chaketa Robinson

Chaketa defined & described the benefits of 501c3; It was mentioned that FedEx contributes to the 501c3 status via donations of office equipment (computers). Also, the casino and government help pay for the education of others.

Q & A – 1) Shervelle asked, “What are the requirements?” Chaketa advised that AIHC will need to complete a packet; there are bylaws/constitution to adhere to; a board must be in place; there should be a 5-year budget plan and job description. It was mentioned that this task would be in the hands of Chaketa Robinson and Ingrid; once the status is received, the work will begin. 2) How long does it take to become a 501c3? 30 to 60 days or up to 6 months if during tax season. 3) What’s the biggest difficulty for a church to become a 501c3? No difficulty, but no one at the church to work the 501c3. It is just a status to operate as a non-profit organization; could be done in two months. Books need to be kept in order, certain paperwork and working

the field, letting the people know that we are 501c3; this group is the alumni support team who works the 501c3 per Chancellor Freddie Thomas, Sr. When complete, Chaketa will be available to help. 3) Chairman Greg Thomas asked if we would need a form; the answer was yes, a form to carry around to show the people that we are 501c3.

II. Continue Presentation of 2023 Goals for AIHC-SBS

Dean Ingrid Thomas shared the next goal, advertisements. We plan to focus on advertisements, the initial steps toward improving the school's advertisements. Create general ads about the school, promotional ads (incentives to enroll), videos on FB (ranked for the top platform for higher education), modify the website to improve the digital presence to clarify the message, persuade them to want to join the school, build a story about our program and how it will benefit their life. Lastly, the Degree Program to expand the school's academic programs. AIHC SBS has authorization for accreditation which was approved by the state of Tennessee to operate, but we do not have a degree program. Although we have a certificate program, it does not give accreditation, no accredited hours. We do not stand legally alone or have a degree program to be a good candidate for accreditation.

Advisory Team: (Steps)

Larry Griffin, President of Mid-South Christian College | Dr. Rick Upchurch, VP of Adult Graduation online | Chaplain Anthony Burdick, Director of Pastoral Care for Baptist 3/27/23 at 6:30 pm. | Offer degree program by August 2024.

III. Voting Procedures

Jarita Mitchell asked, "What is the quorum?" "Do we have enough to vote?" Bylaws...Chairman Greg Thomas & Jarita Mitchell reviewing; if no bylaws, we will go by the Roberts Rules of Order... possibly 2/3..Chairman Greg Thomas moved the voting of the 501c3 and the degree program to the table to have a special meeting at a later date at a 7 days' notice...

IV. Meeting Minutes Read from the last meeting (Sec. Lynn Edwards)

Sec. Lynn Edwards read the minutes from the last board meeting that was held Feb. 27, 2023. Chairman Greg Thomas asked the board to accept the minutes. Minutes accepted by the board.

Jarita Mitchell, Acting Parliamentarian

Now back to the voting on the 501c3 and Degree Program. 1 motion – 501c3, per Dean Ingrid Thomas to approve to obtain the status of
Move that AIHC SBS obtains its own 501c3 status, Dean Ingrid Thomas moves that... Shervelle Thomas 2nd the motion. Chairman Greg Thomas acknowledges the

move and 2nd by Shervelle Thomas and asks for any unreadiness or discussion. None raised. No unreadiness, motion unanimously, per Chairman Greg Thomas.

Move that AIHC SBS develops an Associate of Art Degree in Biblical Studies with a concentration in practical ministry by Dean Ingrid Thomas. Chairman Greg Thomas re-stated. Jacinta Hall 2nd the motion. Any unreadiness, Shervelle Thomas asked, “Are we Identifying the degree program too tightly, specifying biblical studies?” “Should the verbiage be “concentration in practicum ministry” or just leave as Associate of Art Degree leaving it broad?”

Ingrid tailored the degree around the ministry, but later we may amend. Chancellor Freddie Thomas, Sr mentioned other biblical studies (men’s ministry, etc). We will amend later if need.

Jacinta Hall asked if we are tabling the motion today? Will we leave it narrow to move forward with concentration in biblical studies or change it to be broad?

Dean Ingrid Thomas will move forward for now and will present it for change later if we decide to amend the verbiage.

Jacinta Hall agrees with Shervelle Thomas to have a broad language of an Associate of Art Degree versus specifying a concentration.

Dean Ingrid Thomas moves that AIHC SBS develops an Associate of Art Degree; Shervelle Thomas 2nd the motion. Chairman Greg Thomas move that AIHC SBS develops an Associate of Art Degree. Any unreadiness?

Chancellor Freddie Thomas, Sr agrees with changing the language of the degree; should it be Associate of Art in religion? Parliamentarian, Jacinta Hall suggests that the language to not be so narrow, if it is broad enough, we have room to change as needed. Chancellor Freddie Thomas, Sr questioned if it is not necessary to add it; Jacinta Hall stated that the degree itself stands for what it is. Sec. Lynn Edwards asked if other biblical schools have a *broad* Associate of Art Degree, sort of a comparison, but no one knew. Shervelle Thomas further explained leaving it broad allows for room to add other concentrations in the future; Dean Ingrid Thomas stated that the broad language would work.

Chairman Greg Thomas clarified that an Associate of Art Degree is the umbrella for all other variation of all others and will be able to add under this degree.

Due to the unreadiness, motion on the floor, AIHC SBS to develop an Associate of Art Degree, per Chairman Greg Thomas. The majority voted, Sec. Lynn Edwards 2nd it. Now, approved per Chairman Greg Thomas. Amen!

V. Remarks by Chancellor Freddie Thomas, Sr

No special announcements delivered.

VI. Final Remarks by Chairman Greg Thomas

Chairman Greg Thomas asked Antonio Lawson to dismiss us with a closing prayer.

VII. Closing Prayer

Antonio Lawson

The board meeting lasted approximately 120 minutes. The three 2022 goals that were voted on and approved by the board last year and the Reauthorization process were mentioned at the start of the meeting. There was a guest speaker who provided information as it relates to obtaining a 501c3. The 2023 goals were shared and discussed, and there were voting procedures. The board approved obtaining a 501c3 and developing an Associate of Art Degree.